



## **PART-TIME CUSTOMER SERVICE REPRESENTATIVE**

The successful candidate will be responsible for delivering excellent customer service while answering multiple phone lines, inputting applications and service orders, selling appliances, and working a cash drawer. Candidates must type at a speed of 40 words per minute. Qualified candidates will have a positive attitude, be self-motivated, and have a high energy level. Customer service experience and basic computer knowledge is required. Position requires a valid Driver's License. This is a part-time customer service position of 25 hours per week.

Interested candidates should submit an application to:

ORUD Natural Gas  
Attention: Director of Administrative Services  
P.O. Box 4189  
Oak Ridge, TN 37831-4189

Or

Submit online at [www.orud.org](http://www.orud.org)

ORUD is an equal opportunity employer and is a drug free workplace.

No Telephone Calls Please!